



4 October 2023 Admin notes

الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط : <https://translate.google.com/>

Dear Parents,

Wishing all Teachers - Happy Teachers Day !

- PAST WEEK'S HIGHLIGHTS

1. First Book Fair was a good show. Thank you parents for encouraging your wards to purchase books & enjoy reading them.

- UPCOMING WEEK'S HIGHLIGHTS

- a. **Teachers' Day celebrations tomorrow** : A video prepared to show the dedication to the teachers will be shared in all the classes & Homeroom teachers will be talking about the significance of Teachers' Day.
- b. **Educational Trips for Sem.1**: We have planned good educational trips for our students (Sem.1). Section Supervisors (Middle school) have already shared the letters in the WhatsApp groups. Please provide the students with Trip fees & meals cost - Trip fees can be handed over to the Homeroom teachers, meals cost can be kept with the students. (Museum Trips are free of charge & students just need to bring the cash for their meals) - [CLICK](#) to read all the letters. In case of clarifications needed, please message or call the supervisors.

c. High school trips are getting ready. Grade 12 letters are sent- [CLICK](#) , Grades 9 to 11 will be sent out later.

- **PARTNERSHIP WITH PARENTS :**

An article from Mr Hasan Saad that will help you to have better management:

[CLICK](#)

- **GENERAL POINTERS**

- Please note that we are not permitting students to use mobile phones & so kindly **send cash** with them to buy food from the canteen. Benefit Pay is not allowed.
- Tik Tok videos shot in the school premises or wearing school uniform will be very seriously dealt with as per our school's discipline policy.
- Please note that, we have started taken actions as per discipline policy, effective Sunday, 17 September [CLICK](#)
- Please inform the Supervisors in advance about any **special medical conditions** that are there for your kids, so we can consider it & do the needful.

If you need any clarifications on any matter, please visit my office. It's better to take appointments to avoid time conflicts.

Regards,

Ms Sajitha Satheesh, Principal -Middle & High School

KEY RESOURCES

1. WEEKLY AGENDA FOR GRADES 5 to 12 FOR THE WEEK BEGINNING 8th OCTOBER - [CLICK](#)
2. ESU Department Notes: [CLICK](#)
3. Disciplinary measures for behavioral control effective from Sunday, 17 September : [CLICK](#)

4. Assessments policies:

Middle school: 3 assessments + 1 Project per week on separate days

High school: 3 assessments + 1 Project per week

Grading categories for Mainstream - Q 1 to Q 4 : [CLICK](#)

Grading categories for ESU - Q1 to Q 4 : [CLICK](#)

5. Stationery List 23-24 - [CLICK](#)

6. Updated Bell Schedule 23-24 - [CLICK](#)

7. [IELTS registration form for Grade 12 : CLICK](#)

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